TRS

TOM ROSE SCHOOL LLC.

TRAINING CANINE PROFESSIONALS SINCE 1979

www.tomrose.com 1-888-TOM-ROSE

Dear Prospective Student:

Welcome to The Tom Rose School, LLC! Enclosed in this packet is everything you need to know about starting a very rewarding, fun, and profitable career in dog training. There is no other school in the world that provides the intense training and education you will experience at Tom Rose School, LLC (TRS).

Our main campus has first class training facilities, equipment, and affordable housing. We also have a 260-acre ranch with a championship IGP field, tracking fields, ponds, and much more.

We are certified to operate by the Missouri Board of Higher Education and approved for State Vocational Rehabilitation. For more information, visit our website at www.tomrose.com.

If you have questions regarding the school, our programs, or Financing issues please call us at 1-888-TOM-ROSE or email: tom@tomrose.com

Why Choose the Tom Rose School, LLC?

Tom Rose is known throughout the world for his unique methods in training and teaching dogs and dog trainers. Through lectures, demonstrations, and extensive supervised hands-on training, students gain expert knowledge on how dogs think and learn, a variety of different training techniques and theories, and how and when to apply them. You gain experience working with a wide range of dog personalities and temperaments. TRS programs challenge students to develop unique training methods and problem-solving mindsets and techniques.

The Tom Rose Staff truly cares about your success!

Employers in the dog care and training industry recognize our high standards and know how valuable a Tom Rose School, LLC graduate is for their companies. We have employers from all over the world seeking to hire TRS graduates. In addition to becoming highly marketable and in demand with employers, our programs prepare you to compete at high levels in national and international trials and events.

TRS offers multiple certificate programs:

- **Professional Dog Trainer Program (15 weeks)**
- **Master Dog Trainer Program (10 weeks)**
- **Ultimate Dog Trainer Program (25 weeks)**
- **Service Dog Trainer Program (25 weeks)**

Initial here: _____

- **Rose Scholar Program (50 weeks)**

With staff approval you may repeat any of the above listed Tom Rose School LLC programs at 30% of the published tuition.

Program Start Dates

The Professional Dog Trainer Program has two sessions per year beginning in January and July.

The Master Dog Trainer Program has two sessions per year. Sessions begins after the end of each Professional Dog Trainer Program in April and October.

The Ultimate Dog Trainer Program has two sessions per year. Sessions begin in January and July.

The Service Dog Trainer Program has two sessions per year. We hold two sessions per year. Sessions begin in January and July.

The Rose Scholar Program begins after the end of each Master Dog Trainer Program.

Class Schedules

Classes consist of supervised hands-on training, lectures, supervised study hall, demonstrations, and electronic media presentations.

The Master Dog Trainer, Service Dog Trainer, and Rose Scholar Programs are different in their teaching content than the Professional Program. These programs are with less structure, and fewer lectures than other Programs.

Because dogs need to rest between training sessions additional class sessions are not consecutive, often after a dinner break, we may reconvene for tutoring sessions.

Initial here: _____

Holidays

The school usually observes, Independence Day, Thanksgiving Day, Christmas Day, and New Year's Day.

Enrollment requirements

Applicants to the Tom Rose School, LLC must clear our background investigation.

Dress Code

You must wear Tom Rose School, LLC shirts (TRS provides two shirts at no charge at the beginning of the Professional class) when on campus or any class structured outing. If you fail to follow our dress code, we dismiss you from class and mark you "absent" until corrected.

Management Program

You learn to manage fellow students and be managed by other students in the TRS Management program. The Managers objective is to provide everyone with a clean, uncluttered, safe working environment. Managers assign tasks to fellow students and follow up on performance. Tasks include cleaning and organizing working areas, cleaning exercise areas, replacing dog training equipment to its proper storage location. A weekly management grade is awarded to each weekly manager.

Participation in the "management" program is included in our curriculum and is voluntary. If you do not participate in the management program you pay the published full price for the program, as stated in the course syllabus. If you withdraw from this program during the semester, we charge a $20 penalty for each day remaining in the program.

On-Campus Dormitory

On-campus economy dormitory space is available on a first come, first serve basis. Rent varies from $400 to $700 per month, additionally *you pay utilities* (such as propane, electric, telephone, internet, cable service). We require a security deposit

Initial here: _____

based on monthly rent rate. You have your own private space but with the lower priced accommodations you share common areas with other students (such as kitchens, bathrooms, and living areas).

Wireless Internet Access

We provide internet access at no extra cost in the North Training Building.

School Location and Description

The Tom Rose School, LLC is located at 6701 Antire Rd. in High Ridge, Missouri; about 25 minutes West of St. Louis City Arch.

Directions to campus: From US Highway 44 West or East - Exit #269 Beaumont/Antire Exit, continue on Antire road for approximately 2.8 miles and turn left at the first stop sign, TRS is immediately on your left.
Within 10 minutes of the school are grocery stores, restaurants, laundry facilities, retail stores, gas stations, a post office, banks, a library, pharmacies, medical facilities, Six Flags, Route 66 State Park, and the Wild Bird Rescue.

The TRS Ranch is located at the intersection of Highway NN and Oswald Lane in Cedar Hill, Missouri (about 24 minutes from TRS campus)

The Main Campus consists of 16 acres, with two climate-controlled training buildings, one is approximately 4800 square feet and the other is approximately 3200 square feet, including AKC obedience and agility equipment, and specific odor detection equipment. The TRS Ranch is 260 acres equipped with an IPO field, dog swimming ponds, tracking fields, and various terrains excellent for dog training and are available for your use.

Our main campus has a nearby boarding facility, owned by The Dog House, Inc. They offer discounted services such as boarding, bathing, and grooming to Tom Rose School students.

Application Process

1. Fill out an enrollment application and submit with $100 credit check/background fee. This credit check/background fee of $100 is non-

refundable after a period of no more than three days of the date of submission, exclusive of Saturday, Sunday and nationally observed holidays.

2. If you are under the age of 18 a parent or guardian must sign/execute all paperwork

3. When / if a you are accepted; we require a $950 tuition deposit along with signed copies of our enrollment agreement to secure your spot in the class and to reserve dormitory housing. This $950 goes towards your tuition and is subject to the following:

4. You may cancel your enrollment agreement with a refund of all money paid for a period of no more than three days of the date of this agreement, exclusive of Saturday, Sunday and nationally observed holidays. After this initial three-day period, the Tuition deposit of $950. If mitigating circumstances prevent attendance of the selected date of enrollment, we may postpone attendance one time to the next available starting date.

5. Full tuition is due prior to first day of class, unless other arrangements are made with the financing office. If you pay by check, submit at least 14 days before you start classes. If you pay 30 days before you start classes, TRS offers a 3% discount on tuition. If you pay 60 days before you start classes, TRS offers a 5% discount on tuition. TRS charges a 5% penalty if payment or payment arrangements are not submitted within two (2) days *after* the first day of class.

6. Once you've completed these steps, you are ready to start!

Funding Options

We are approved for State Vocational Rehabilitation benefits. Personal loans can be sought through AMS financial (listed on our web site), banks and credit unions. We are *not* eligible for federal funding, Pell Grants, or Sallie Mae loans. We accept cash, check (must be provided at least 14 days prior to first day of class) or credit/debit cards. When budgeting for the Professional Program, we suggest that you budget around $18,000 which covers tuition, equipment, housing, supplies and modest living expenses. (Food, gas, dog purchase, vet bills, etc.).

Initial here: _____

Veterans Benefits: (pending approval- **NOT** currently approved)

Our Educational instruction has a current policy that abides by the Section 103 of the Veterans Benefits and Transition Act of 2108, we accept chapter 31 and 33 of the GI Bill.

VA subsidized students per section 103 must submit a certificate of eligibility for entitlement to educational assistance not later than the first day of the program you chose to apply your benefits. You must also submit a written request to use such benefits and also provide additional information necessary to the proper certification of enrollment the Tom Rose School.

We comply with the Veterans and Transactions Act of 2018 [1]. See footnote document at the end of this Catalog.

Your VA representative has authority to refuse your benefits.

Refund Policy for Veterans or Eligible Persons

A refund of the unused portion of tuition, fees, and other charges will be made to The Department of Veterans Affairs if the veteran student fails to enter or fails to complete the course as required by The Department of Veterans Affairs Regulations, CFR 21.4255. The refund will be within 10 percent of an exact pro rate refund. No more than $10 of the established registration fee will be retained if a veteran or eligible person fails to enter the course.

This refund policy may apply in cases listed as "without refund".

Prompt Refund: The refunded amount shall be paid within 40 days.

When to Arrive On-Campus

Rooms are not available until two days before class starts. If you arrive earlier, you are responsible for making housing arrangements while you wait for access to your dorm space.

Personal/Pet Dogs

You may bring no more than *one pet* dog with you, *not* intended for course requirements. All dogs must have proof of current Rabies, Distemper, Flu, and Bordetella vaccinations. Submit copies of all health records to our CSO (Certifying

Initial here: _____

School Official). Your dogs must be worm free and flea/tick free. Dogs are not allowed to run free in our housing and must be kept in crates in your room, otherwise remain on leash at all times.

Dogs for Class

We strongly recommend that prior to beginning class that you do NOT acquire new dogs/ puppies for use in the program. If you do choose to bring a puppy with you, a TRS instructor will evaluate and approve it. You begin with an untrained puppy twelve weeks of age or younger. During the first weeks of class, we teach you what to look for and how to choose a puppy best well-matched for both you and the program.

Care of Dogs

Keep your dog crated in your room when not with you. Always keep your dog ON LEASH. All dogs must be well cared for, i.e.: fed and watered regularly, taken out to the bathroom regularly, kennels/crates kept clean, taken to the vet in the event of any health issues, bathed and groomed. You are solely responsible for all costs associated with caring for your dogs.

Attendance Policy:

You are expected to attend all scheduled classes.

We credit you with attendance when you arrive on time and remain for the duration of each class.

Dismissal for Absences: We terminate you from the program for absenteeism if the any of the following occur:

1. Thirteen (13) absences during the Professional Trainer Course;
2. Seven (7) absences during the Master Trainer Program;
3. Twenty (20) absences during the Ultimate Trainer Program;
4. Twenty (20) absences during the Service Dog Trainer Program;
5. Thirty (30) absences during the Rose Scholar Program.

Initial here: _____

Mitigating Circumstances (Extenuating Circumstances): An event which is *unavoidable or beyond your control*, may be an extenuating circumstance. However, said circumstance must be substantial in nature and not a mere inconvenience or annoyance. Examples of extenuating circumstances include the following: serious illness or serious injury to an immediate family member, pregnancy, an uncontrollable change in work schedule, military service, bankruptcy or discontinuance of a TRS program. An illness or injury, which render your incapable of effectively participating in the scheduled classes, is a justifiable excuse. If requested by the school, you shall produce a written verification from a qualified healthcare provider, verifying said inability to participate.

If due to "Mitigating Circumstances" you discontinue your enrollment you may re-enroll with prior arrangement in the next course beginning at the same number week as you quit. For example, if you quit during the ninth week you may return during the ninth week of the following semester.

Dangerous weather, fire, flooding, power failures and other natural conditions may establish justifiable excuses, however, their justification shall be determined at the discretion of the school. The school shall be fair and reasonable in granting such justified absences.

Attendance Appeal:

Re-admission: If you are dismissed for absenteeism you may apply for readmission to any program. However, re-admission is not guaranteed, you must provide documentation as to why you were absent.

To appeal a dismissal, you must request a hearing before the TRS board (listed below). Only appeal requests which are written, dated, signed and include supporting documentation are considered. Appeal requests must be submitted to a school official within 48 hours of your receipt of notice of dismissal. We schedule your hearing within 72 hours of receipt of your appeal request. The location of the hearing shall be upon the grounds of the TRS school.

The Tom Rose School, LLC Educational Board

The Tom Rose School, LLC Educational Board consists of any two of the following: Tom Rose, Rebecca Nash and Chance Trybe.

Initial here: _____

Missed hours of instruction:

If ***the school*** has missed hours of instruction, we may provide make-up hours at our discretion during the semester or immediately after the conclusion of the semester.

TRS Grievance Policy:

If you wish to file a grievance against the school, you must request a hearing before the TRS board. Only appeal requests which are written, dated, signed by yourself and include supporting documentation are considered. Submit your appeal to a school official. The school provides a hearing within 72 hours of receipt of the appeal request upon the school grounds.

The Tom Rose School, LLC Educational Board

The Tom Rose School, LLC Educational Board consists of any two of the following: Tom Rose, Kirsten Hutt, Rebecca Nash.

Satisfactory academic policy:

We conduct a performance review. We evaluate your progress and probability of completion around the conclusion of the first half of the program. Specifically, we examine each of your requirements and evaluate your progress. We make suggestions and recommend changes in your training schedule, your organization, and discuss the temperament and competence of the dog(s) you are using for the program.

If we feel you are not making sufficient effort, not devoting the necessary time to training, and failing to accomplish necessary requirements, we may place you on Academic Probation. We grant a 3-week period to bring accomplishments up to date. We may dismiss you from school if no improvement is observed.

You may appeal your dismissal by following our appeal procedures:

> Upon receiving notification of dismissal, you are terminated from a program. We suggest that you meet with your instructor to ensure our records are accurate and complete.

Initial here: _____

In cases where you believe that you have extenuating circumstances concerning your dismissal, you may request to schedule a hearing and have the opportunity to appear before the TRS board (listed above). Your appeal must be in writing, dated, signed and include supporting documentation. You have ***two*** school days after receiving your dismissal to submit your appeal.

Student Code of Conduct

If you lie, cheat, fight, engage in unlawful acts, abuse substances, inhibit the learning of other students, or exhibit dishonorable conduct that would render you unsuited for job placement, abuse animals or property or possess/use drugs, you are subject to dismissal. The school reserves the right to dismiss you if the instructors feel you are disruptive to the program and/or other students.

You may appeal your dismissal. You must submit your appeal within two days of your dismissal. TRS will review your information and schedule a hearing by the TRS board (listed above). Your appeal must be in writing, dated, signed and include all evidence and supporting documentation. Once you submit your appeal it is final and you cannot add any additional information.

Training Supplies

Estimated cost for supplies varies depending on student choices. Supplies may range from $300.00 - $1,000.00. Additional cost includes dogs, dog food, vet visits, and canine well care.

Training Resources

TRS offers you facilities and equipment for use while attending school. We have two, indoor, climate-controlled training buildings complete with AKC obedience and agility equipment, and specific odor detection equipment.

The TRS Ranch is 260 acres equipped with an IPO field, dog swimming/training ponds, tracking fields, and various terrains excellent for dog training and available for student use. Power points and preferred reading material are available to students as well.

Career Opportunities

All TRS completes have the education and skills to do the following: conduct dog training evaluations, orchestrate group training classes, conduct private lessons, provide outstanding customer service, compete at high levels, employ sales/marketing programs, and set up and maintain a successful dog business. Currently there is a high demand for certified, professional dog trainers. This demand is expected to increase.

- There are approximately 70-80 million dogs owned in the United States.
- Approximately 40% of U.S. households (54.4 million) own at least one dog.
- On average, owners have almost two dogs (1.6).
- 18% of owned dogs were adopted from an animal shelter.
- Most pet dogs have behavioral issues that pet owners would like corrected. Training personal pets for owners and their families will be the main source of income for many dog trainers.
- Veterinarian Offices
- Boarding facilities
- Police K-9 Handler
- Self-Employment
- Hunting dogs
- Competition and Title Training
- Search and Rescue Organizations
- Security Companies (including detection handlers)
- Guide and Assistance Organizations
- Private Specialty Training
- Airport Security (TIA)

As a TRS complete, you will have the education and skills to work in any of these areas of dog training.

Job Placement

We offer Job placement assistance. We have great contacts all over the country. Many businesses only hire holders of the Professional or above certificates. We work with you to assist in placing you with an employer or setting up your own

business. (*Note:* ***The Tom Rose School, LLC does not guarantee employment)***. With over forty years of experience Tom Rose School, LLC is recognized in the dog training world as one of the top training schools in the country. Employers understand that when you earn the Professional or above certificate you are competent, well organized, dedicated, self-starting and well-educated.

Transcript Policy

Upon completion, you receive a transcript and diploma within 10 days after departure from TRS. You may request additional copies of your transcript for a fee of $25 per copy. To request a copy of your transcript, contact TRS at 636-677-3131 or email tom@tomrose.com

QUESTIONS? CALL ADMISSIONS AT:
1-888-TOM-ROSE

TRS
TOM ROSE SCHOOL LLC.
TRAINING CANINE PROFESSIONALS SINCE 1979

Tom Rose:

Founder of the Tom Rose School, LLC

A professional dog trainer since 1968, Tom Rose is one of the top trainers in America. He has personally trained and supervised the training of well over 300 dogs a year. He is the author of three books; "Training the Competitive Working

Initial here: _____

Dog", "Dogs That Love and Protect" and "Dog Training with the Touch". He is the first American Trainer to earn an advanced tracking degree with a perfect score of 100 points. He was the first to coin the certification "Professional Dog Trainer." He was the first to import and promote the Belgian Malinois breed in the United States as a police K-9. Tom also has a long track record of wins at competitions. He had the highest scoring "trained by exhibitor" dog in IPO III in the National Championships in 1981, 1982, 1983 and 1984. He won the National Championship in IPO I in 2003 and in IPO II in 2004 and he had the highest-scoring dog in the Championship. He holds the highest score (298 points out of a possible 300) ever earned by an American trainer in the history of the IPO sport. Tom is also the winner of the 1981 United States DVG IPO III Championship. Tom was honored to represent The German Shepherd Dog Club of America at the World Union Championship in Salzburg, Austria in 1982. He has also earned the VDH Gold Trainers medal for his outstanding achievements in dog training and exhibition.

Kirsten Hutt: Instructor at the Tom Rose School, LLC.

Kirsten graduated from the University of Illinois with a bachelor's degree in animal science. She spent the first years of her training career training and placing

mobility service dogs. Kirsten is a certified Professional dog trainer and graduate of the prestigious Tom Rose School for professional dog trainers at the top of her class. Kirsten has a wealth of knowledge and experience training dogs for basic obedience, AKC competitive obedience, AKC agility, narcotics detection and Guide and Assistance work. She is an AKC certified Evaluator for Urban Canine Good Citizen, Advanced canine Good Citizen, S.T.A.R Puppy Program, and Canine Good Citizen.

Initial here: _____

TRS

TOM ROSE SCHOOL LLC.

TRAINING CANINE PROFESSIONALS SINCE 1979

Professional Dog Trainer Program

15-week program

TUITION: $13,475 after Management Program Discount. *(Full tuition is $14,900 without participation in the Management Program (discounted $1425 with participation)*

PROGRAM DESCRIPTION:

The Tom Rose School L.L.C. **Professional Dog Trainer Program** prepares you for future employment as a dog trainer or for starting your own training business. The Program challenges you to develop unique training methods and problem-solving techniques. Rather than teaching a single method for use in each exercise, we show you techniques and strategies to help you determine the training needs suitable to individual dogs. As the program progresses, independent study becomes a more and more valuable learning tool to our students. This intensive course focuses on hands-on training and allows students to gain experience working with a wide range of dog personalities and training obstacles.

CLASS STRUCTURE:

Classes consist of supervised hands-on training, lectures, supervised study hall, demonstrations, and electronic media presentations.

We schedule class time Tuesday thru Friday beginning at nine in the morning and concluding between three and six o'clock in the afternoon, with a lunch break.

Initial here: _____

Saturdays begin at nine in the morning and conclude around four o'clock in the afternoon. Because dogs need rest periods, we also include mandatory evening sessions.

In the Professional Program you receive training in:

- Obedience (Balanced and motivational) -150 hours
- Puppy Imprinting – 40 hours
- Agility – 25 hours
- Tracking – 60 hours
- Specific Odor Detection – 30 hours
- Teaching Group & Private Obedience Classes - 40 hours
- Public Relations, Sales, & Management – 25 hours
- Police K-9, IPO, Civil Protection & Security – 30 hours

Your certification as a Professional Trainer requires fulfillment of objectives with an average score of 70% or higher. We conduct informal consultations periodically to ensure that you are aware of your progress within the program.

If after 9 weeks your progress is deemed insufficient, we allow you three weeks to improve "catch up", avoid dismissal. You must:

1. Pass the "Dog House" Test,
2. Pass Agility
3. Sit and down stay exercise
4. Teaching private and group obedience classes,
5. Successful participation in the management program,
6. Pass all preliminary requirements.

We Focus On:

Skills recognized by employers in the field. Nationally recognized dog contest events including those governed by the American Kennel Club (AKC), IGP (DVG, USA, WDA), National Narcotic Detector Dog Association (NNDDA), United Kennel Club (UKC), and other major national and international kennel clubs.

Initial here: _____

PROFESSIONAL PROGRAM REQUIREMENTS

A. SCORED OBEDIENCE REQUIREMENTS:

- One (1) dog must pass The "Dog House" Test:
- One dog must pass an AKC Novice obedience routine.
- One dog must pass an AKC Novice Agility course.
- *SPECIAL COMMENDATION* (not a requirement), one dog passing IPO obedience routine.

B. PASS OR FAIL REQUIREMENTS:

- One dog to perform a stick/hoop jump.
- One dog must pass a (TDI) Therapy Dog International
- One dog to pass the AKC Canine Good Citizen Test.
- One dog must retrieve a thrown "dumbbell" on a flat surface, over a high jump and an "A" frame. Judged according to IPO or AKC rules.
- One dog to do a 30 pace send our according to IPO rules - or – "Go to your place" exercise at 30 paces using a climb bench as the place.
- Two specific motivational behaviors ("tricks") with either dog.
- AKC Novice sits and downs

C. TRACKING:

One dog to pass an IPO I level track, or AKC "T" track.

D. SPECIFIC ODOR DETECTION:

One dog trained from start to NNDDA Certification, or TRS test equivalent, to indicate on one hidden pseudo scents.

Initial here: _____

E. WRITTEN EXAMS: Four Written exams will be based on class lectures, electronic media presentations, practical training, field trips, and dog show rules.

F. IN KENNEL TRAINING DOGS (IKT'S):

We provide In-kennel training dogs only to students we feel can conduct the necessary training. Grades depend on consistency in the training, handling, and care of each dog, relative to the owner's request, as well as the student's ability to present the dog to the client upon their arrival. Failure to accept or properly train a dog will result in drop of the student's grade.

G. GROUP & PRIVATE OBEDIENCE CLASSES:

With the approval of TRS staff, you conduct private training sessions with clients. You act as participants, helpers, assistant instructors, and public relations representatives in group training sessions. Upon staff approval, you officiate group training classes using the PA system.

H. MANAGEMENT PROGRAM:

You learn to manage fellow students and be managed by other students in the TRS Management program. The Managers objective is to provide everyone with a clean, uncluttered, safe working environment. The Managers assign tasks to fellow students and follow up on performance. Tasks include cleaning and organizing working areas, cleaning exercise areas, replacing dog training equipment to its proper storage location. A weekly management grade is awarded to each weekly manager.

Participation in the "management" program is voluntary. If you do not participate in the management program you must pay full price for the program. If you withdraw from this program during the semester, we charge a $20 penalty for each day remaining in the program. Any missed days result in a one-time $20 fee, if fee is not paid then you may not return to class until paid.

Initial here: _____

I. HELPER TECHNIQUES:

Your attendance in protection class is required, however participation is elective, not a requirement. Protection classes include but are not limited to lectures, literature, and practical application.

PROFESSIONAL PROGRAM WITHDRAWAL AND REFUND POLICIES

WITHDRAWAL POLICY:

To withdraw, you must submit a written withdrawal form to the admissions office (a withdrawal form is included in your orientation paperwork). Any applicable refund of tuition is computed as of the date of receipt of the withdrawal form (not the date written on the withdrawal form).

REFUND POLICY:

We deduct 12.5% of the tuition paid at the beginning of each week of class (each week begins Sunday morning at 12:01 AM). We will not give any refunds after the start of the eighth week of class in the Professional program. Each week ends at the close of business Saturday and the next week begins at that time, regardless of student attendance.

Master Dog Trainer Program

10-week Program

TUITION: $6,990 *after Management Program Discount.* *(Full tuition is $7600 without participation in the Management Program)*

PROGRAM DESCRIPTION:

Admission in to The Tom Rose School, LLC **Master Dog Trainer Program** requires a certificate of completion of attendance from the Professional Program

Initial here: _____

and staff recommendation. The Master Program includes lectures, video instruction, supervised hands-on training, and unsupervised training. You build upon your training accomplishments in the Professional Program. As a Master Trainer student, we strongly encourage you to participate in outside dog exhibitions or "showing". This includes IPO trials, Police trials, AKC trials, Specific Odor competitions, agility competitions, etc. It is our sincere desire that the you become a trainer who distinguish themselves in an aspect of training.

We issue a certificate of completion of attendance to students completing the program with 90% attendance. If you pass all the objectives listed above, you receive the Master Trainer's Certificate.

CLASS STRUCTURE:

We schedule class time Tuesday thru Friday beginning at nine in the morning and concluding between noon and two o'clock in the afternoon, with a lunch break. Saturdays begin at nine in the morning and conclude at 1PM without a lunch break. We may include required/scheduled evening sessions.

Significant independent study and training time is required. Success depends on self-motivation, thirst for knowledge, and a sincere enjoyment of training; as does future success in the profession.

Students in the Master Program receive training in:

- Advanced Obedience – 40 hours
- Advanced Tracking – 30 hours
- Advanced Specific Odor Detection – 30 hours
- Student teaching assistant – 40 hours
- Advanced Police K9, Protection & Security – 20 hours
- Advanced Group and Private Obedience Class – 40 hours

If after 5 weeks your progress is insufficient, we allow three weeks to improve "catch up", prior to dismissal. You must:

Initial here: _____

1. Pass the “Dog House” Test with “SG” or “V” rating,
2. Pass 3- and 5-minute sit and down stay exercise
3. Pass Specific odor detection, additional scent from Professional Requirement
4. Teaching private and group obedience classes,
5. Successful participation in the management program,

We Focus On:

Obedience techniques, advanced practical application, and innovative personal approaches to training dogs. You master techniques and demonstrate proficiency in training. The Master program places special emphasis on customer communication skills as well. You learn the dynamics of dealing with problem situations on individual and group levels. The course also focuses on training dogs above the basic certification level for specific odor detection with an emphasis on problem solving, and speed indications. Advanced methods of training dogs for handler protection, field search, building search, deployment, and area protection are covered. If you want to participate in helper training, you have the opportunity to develop decoy/ helper skills.

MASTER PROGRAM REQUIREMENTS:

A. SCORED OBEDIENCE REQUIREMENTS:

- One dog must pass an IPO II obedience routine
- One dog to V-rate a “Dog House” test

B. SPECIFIC ODOR PRACTICAL REQUIREMENTS:

- One dog to do a field search in tall grass for a gun or knife or key
- One dog to detect a buried odor
- One dog trained in Specific Odor Detection (timed search, three odors)

C. TRACKING REQUIREMENTS:

- One dog to pass an IPO II track **OR**,

Initial here: _____

- One dog to pass a SAR/Felon track

D. PASS OR FAIL REQUIREMENTS:

- Open sits and downs (3min sit, 5 min down), out of sight
- One dot must pass a stand in motion exercise

E. IN KENNEL TRAINING DOGS (IKT'S)

We assign you more dogs including more difficult training cases than in the Professional program e.g. handler aggressive dogs, overly vocal dogs, overly submissive dogs, as well as difficult to handle owners.

F. GROUP AND PRIVATE OBEDIENCE CLASSES

You are required to officiate Saturday group classes using the PA system and completely manage any class, preferably an advanced session if available. You also are required to do one-on-one private lessons with clients.

G. HELPER TECHNIQUES:

Your attendance in protection class is required, however participation is elective, not a requirement. Protection classes include but are not limited to lectures, literature, and practical application.

H. MANAGEMENT PROGRAM:

You learn to manage fellow students and be managed by other students in the TRS Management program. The Managers objective is to provide everyone with a clean, uncluttered, safe working environment. The Managers assign tasks to fellow students and follow up on performance. Tasks include cleaning and organizing working areas, cleaning exercise areas, replacing dog training equipment to its proper storage location. A weekly management grade is awarded to each weekly manager.

Participation in the "management" program is voluntary. If you do not participate in the management program you must pay full price for the program. If you withdraw from this program during the semester, we charge a $20 penalty for each day remaining in the

Initial here: _____

program. Any missed days result in a one-time $20 fee, if fee is not paid then you may not return to class until paid.

MASTER PROGRAM WITHDRAWAL AND REFUND POLICIES

WITHDRAWAL POLICY:

To withdraw, a student **must submit a written withdrawal form** to the admissions office (withdrawal forms are available from the admissions office). Any applicable refund of tuition is computed as of the date of receipt of the withdrawal form (not the date written on the withdrawal form).

REFUND POLICY:

We deduct 25% of the tuition (paid for the class) at the beginning of each week of class (week begins Sunday Morning at 12:01 AM). We will not give any refunds after the start of the sixth week of class in the Master program. Each week ends at the close of business Saturday and the next week begins at that time, regardless of student attendance.

Ultimate Dog Trainer Program

25-week program

TUITION: $20,470 after Management Program Discount. *(Full tuition is $21,900 without participation in the Management Program (discounted $1425 with participation)*

PROGRAM DESCRIPTION:

The Tom Rose School L.L.C. **Ultimate Dog Trainer Program** bundles our Professional and Master Programs together with discounted tuition offering you an uninterrupted curriculum without additional entrance or prerequisite requirements. Contact hours remain the same as the individual Professional and Master dog trainer programs.

Initial here: _____

You receive training in the following:

- Obedience (Balanced and motivational) - 200 hours
- Puppy Imprinting – 40 hours
- Agility – 25 hours
- Tracking – 100 hours
- Specific Odor Detection – 60 hours
- Teaching Group & Private Obedience Classes - 100 hours
- Public Relations, Sales, & Management – 25 hours
- Police K-9, IPO, Civil Protection & Security – 50 hours

If after 12 weeks your progress is insufficient, we allow three weeks to improve "catch up", prior to dismissal. You must:

1. Pass the Dog House Test,
2. Pass Agility,
3. Pass 3- and 5-minute sit and down stay exercise
4. Pass AKC novice
5. Teaching private and group obedience classes,
6. Successful participation in the management program,
7. Pass all preliminary requirements.

WITHDRAWAL POLICY:

To withdraw, a student must submit a written withdrawal form to the admissions office (withdrawal forms are available from the admissions office.) Any applicable refund of tuition is computed as of the date of receipt of the withdrawal form (not the date written on the withdrawal form).

REFUND POLICY:

We deduct 8% of the tuition (paid for the class) at the beginning of each week of class (week begins Sunday Morning at 12:01 AM). We do not give any refunds after the start of the 13th week of class of the program. Each week ends at the close

of business Saturday and the next week begins at that time, regardless of student attendance.

Saturday and the next week begin at that time, regardless of student attendance.

SERVICE DOG TRAINER PROGRAM

25-week program

TUITION: $19,900 after Management Program Discount. *(Full tuition is $20,475*
Prerequisite – None

PROGRAM DESCRIPTION:

Admission in to The Tom Rose School, LLC **Service Dog Trainer Program** requires the applicant is 18 years of age or older. The Tom Rose School, LLC **Service Dog Trainer Program** consists of some lectures, supervised and unsupervised training of actual working assistance dogs often off campus. The TRS staff assists students in understanding techniques necessary to accomplish requirements. The objective of the Service Dog Trainer Program is to prepare you for specialty level positions. You must procure and train at least two dogs. We require you to deliver at least one dog to a disabled client. Delivery includes working with the disabled recipient and the handler must be completely satisfied with their dog. A charitable organization matches you with a dog to train and deliver.

CLASS STRUCTURE:

We schedule class time Tuesday thru Friday beginning at nine in the morning and concluding between noon and two o'clock in the afternoon, without a lunch break. Saturdays begin at nine in the morning and conclude between one and three o'clock in the afternoon (no lunch break on Saturdays). We may include required/scheduled evening sessions.

Significant independent study and training time is required. Time includes off-campus working with service dogs in the actual environment. As a service dog you spend supervised and unsupervised training time working with the dogs.

We issue a certificate of completion of attendance to you when you complete the program with 90% attendance. If you pass all the objectives listed above, you receive the Service Dog Trainer's Certificate.

Students in the Service Dog Trainer Program receive training in:

- Obedience (Balanced and motivational) -130 hours
- Puppy Imprinting – 50 hours
- Agility – 25 hours
- Tracking – 80 hours
- Specific Odor Detection – 50 hours
- Teaching Group & Private Obedience Classes -50 hours
- Public Relations, Sales, & Management – 25 hours
- Police K-9, IPO, Civil Protection & Security – 50 hours
- Advanced Obedience Training – 75 hours
- Assistant student teaching – 40 hours
- Teaching human skills Public Relations, Sales, & Management – 50 hours
- Public Relations, Sales, and Fund raising – 50 hours
- Animal Management – 25 hours

If after 12 weeks your progress is insufficient, we allow three weeks to improve "catch up", prior to dismissal. You must:

1. Pass the Dog House Test,
2. Pass Agility,
3. Teaching private and group obedience classes,
4. Successful participation in the management program,
5. Pass all preliminary requirements.
6. Pass food or ball refusal
7. Retrieve Harness

Initial here: _____

8. Relieve on command

We Focus On:

Many different aspects of practical application for Service dogs. You learn skills commonly required plus many skills that are unique to a single individual and their dog.

A. ADVANCED OBEDIENCE:

In order to receive the Service Dog Trainer Certificate, the student must qualify in the following areas with at least two dogs:

- Train and place a Service Dog. A.D.A. law requires a min of three helping behaviors including but not limited to:
  Following a sighted person, finding home or car, helping a person to their feet, supporting a human going up or down stairs, High or low blood sugar, retrieves, etcetera.

The placed service dog must also demonstrate:

1. Staying quietly in a down under a table thru a meal
2. Food and counter association at restaurants
3. Food/ ball/ toy/ affection refusal from strangers
4. Refusal of commands from a stranger
5. Eliminate on command
6. Retrieve of harness and standing near for connection

- One dog to pass a AKC Novice routine using hand signals
- One dog to pass a wheel chair Dog House test
- Coach a "client" and their dog to a T.D.I.
- One dog to do two laser guided retrieves
- One dog to do a Field search with a retrieve for lost personal Item

Initial here: _____

Additionally, training includes animal management; from basic care and feeding to assisting disabled handlers manage their animal.

B. ADVANCED OBEDIENCE:

In order to receive the Service Dog Trainer Certificate, the student must qualify in the following areas with at least two dogs:

- Train and place a Service Dog. A.D.A. law requires a min of three helping behaviors including but not limited to:
  Following a sighted person, finding home or car, helping a person to their feet, supporting a human going up or down stairs, High or low blood sugar, retrieves, etcetera.

The placed service dog must also demonstrate:

7. Staying quietly in a down under a table thru a meal
8. Food and counter association at restaurants
9. Food/ ball/ toy/ affection refusal from strangers
10. Refusal of commands from a stranger
11. Eliminate on command
12. Retrieve of harness and standing near for connection

- One dog to pass an AKC Novice routine using hand signals
- One dog to pass a wheelchair Dog House test
- Coach a "client" and their dog to a T.D.I.
- One dog to do two laser guided retrieves
- One dog to do a Field search with a retrieve for lost personal Item

Additionally, training includes animal management; from basic care and feeding to assisting disabled handlers manage their animal.

C. IN KENNEL TRAINING DOGS (IKT'S)

You learn to train any In Kennel Training Dogs that are in training to become Service dogs when opportunities become available.

D. TEACHING HUMAN SKILLS:

Work with disabled clients and instruct them on the use and handling of their dogs in private tutoring sessions.

E. PUBLIC RELATIONS, SALES, AND FUNDRAISING:

Aspects of public relations, sales, developing a business, fund raising, business ethics, advertising, and where to locate a business are covered in individual lectures. Phone sales and dealing with customers are all covered in "role playing".

F. MANAGEMENT PROGRAM:

Participants learn to manage fellow students and be managed by other students in the TRS Management program. The Managers objective is to provide everyone with a clean, uncluttered, safe working environment. The Managers assign tasks to fellow students and follow up on performance. Tasks include cleaning and organizing working areas, cleaning exercise areas, replacing dog training equipment to its proper storage location. A weekly management grade is awarded to each weekly manager.

Participation in the “management” program is voluntary. If a you do not participate in the management program you must pay full price for the program, as priced in the course syllabus. If you withdraw from this program during the semester, we charge a $29 penalty for each day remaining in the program.

MANAGEMENT PROGRAM:

You learn to manage fellow students and be managed by other students in the TRS Management program. The Managers objective is to provide everyone with a clean, uncluttered, safe working environment. The Managers assign tasks to fellow

Initial here: _____

students and follow up on performance. Tasks include cleaning and organizing working areas, cleaning exercise areas, replacing dog training equipment to its proper storage location. A weekly management grade is awarded to each weekly manager.

Participation in the "management" program is voluntary. If you do not participate in the management program you must pay full price for the program. If you withdraw from this program during the semester, we charge a $20 penalty for each day remaining in the program. Any missed days result in a one-time $20 fee, if fee is not paid then you may not return to class until paid.

WITHDRAWAL POLICY:

To withdraw, a student must submit a written withdrawal form to the admissions office (withdrawal forms are available from the admissions office.) Any applicable refund of tuition is computed as of the date of receipt of the withdrawal form (not the date written on the withdrawal form).

REFUND POLICY:

We deduct 8% of the tuition (paid for the class) at the beginning of each week of class (week begins Sunday Morning at 12:01 AM). We do not give any refunds after the start of the thirteenth week of class of the program. Each week ends at the close of business

Rose Scholar Program

50-week program

TUITION: $6,990 after Management Program Discount. *(Full tuition is $7600 without participation in the Management Program)*

Prerequisite – Certificate of Attendance of the Master or Service Dog Trainer Program.

Initial here: _____

PROGRAM DESCRIPTION:

Admission into The Tom Rose School, LLC **Rose Scholar Program** requires a certificate of graduation from the Master Dog Trainer Program, Ultimate Dog Trainer Program, or the Service Dog Trainer program and staff recommendation. This program is unstructured. Qualified students complete gain relevant skills and experience as a professional dog trainer; Frequently "shadowing" our instructors performing tasks necessary for the field, and instructor's assistant. The program places a strong emphasis on practice teaching, K9 behavioral subjects, and development and evaluation of training programs and methods. As a Rose Scholar Program student, we encourage you to participate in outside dog exhibitions. This includes IPO trials, police trials, AKC trials, specific odor competition, agility competition, tracking competition, etc.

CLASS STRUCTURE:

We schedule class time in conjunction with the Ultimate Trainer Program, Tuesday thru Friday beginning at nine in the morning and concluding between four and five o'clock in the afternoon, with a lunch break.

Saturdays begin at nine in the morning and conclude between two and three o'clock in the afternoon (no lunch break on Saturdays). We may include required/scheduled evening sessions.

In addition, you work alongside instructors practice teaching, actual sales experience, bookkeeping, promotion techniques and application, as well as in competition training and showing. The TRS staff assists you in understanding techniques necessary to accomplish requirements. Structure includes lectures, hands-on supervised training, and unsupervised training.

We issue a certificate of completion of attendance to you for completing the program with 90% attendance. If you pass all the objectives listed above, you receive the Rose Scholar Certificate.

Initial here: _____

In the Rose Scholar Dog Trainer Program, you receive training in:

- Advanced Obedience Competition – 200 hours
- Advanced Group and Private Class Instruction – 150 hours
- Advanced Tracking – 100 hours
- Advanced Specific Odor Detection – 200 hours
- Instructor's assistant – 200 hours
- Advanced Police K9, Protection & Security – 150 hours

If after 25 weeks your progress is insufficient, we allow three weeks to improve "catch up", prior to dismissal. You must:

1. Pass Utility heeling and recall with hand signals,
2. Execute directed jumping,
3. Executer signal exercise
4. Execute a stand in motion,
5. Teaching private and group obedience classes,
6. Successful participation in the management program,
7. Pass all preliminary requirements.

We Focus On:

You will reach the training level of ability to trial in AKC, IPO, and other trials. You advance your knowledge in business practices and working with pet dogs and pet dog owners. You also develop your ability as a teaching assistant for Professional and Master students.

ROSE SCHOLAR DOG TRAINER PROGRAM REQUIREMENTS:

A. ADVANCED OBEDIENCE REQUIREMENTS:

- One dog to pass AKC Utility.

Initial here: _____

- One dog to pass IPO III Obedience
- Exhibit dog(s) in sanctioned dog trials/shows. This may include AKC competition, IPO competition, and participation in police trial events including narcotics detection certification.

B. ADVANCED GROUP AND PRIVATE CLASS INSTRUCTION

- You continue to develop instructional techniques. You have the opportunity to roll play with Professional and Master Students in a practice teaching capacity. Special emphasis is placed on communication skills.
- We require you to develop a basic level dog training program. Completion requires videoed and graded evaluation of the student's test program.

C. ADVANCED TRACKING:

Completion requires Rose Scholar Program students to pass the following tracks:

- IPO III Track **OR**
- Felon/ Search and Rescue track.

D. ADVANCED SPECIFIC ODOR DETECTION:

One dog to detect Three Odors hidden on six vehicles. The Odor choice is up to the student and can be; (but is not limited to) drug, bomb, arson, etc.

One dog to detect one odor in a building search.

The course material deals with training dogs to an advanced Specific Odor certification level with an emphasis on real life working conditions.

E. ADVANCED POLICE K9, PROTECTION AND SECURITY:

Advanced methods of training dogs for all forms of guard work and handler protection. Competitively, the student must "certify" as an internationally licensed trial helper.

An average of subject areas "A" through "E", listed above, calculates your final grade.

F. CUSTOMER Interaction:

- Teaching Saturday Public Class
- Selling and consulting with pet customers
- Designing and implementing a promotional program

ROSE SCHOLAR PROGRAM WITHDRAWAL AND REFUND POLICIES

WITHDRAWAL POLICY: To withdraw, you must submit a written withdrawal form to the admissions office (withdrawal forms are available from the admissions office.) Any applicable refund of tuition is computed as of the date of receipt of the withdrawal form (not the date written on the withdrawal form).

REFUND POLICY:

We deduct 4% of the paid tuition at the beginning of each week of class. We do not give any refunds after the start of the twenty-sixth week of class in the Rose Scholar program. Each week ends at the close of business Saturday and the next week begins Sunday Morning at 12:01 am, regardless of student attendance.

MANAGEMENT PROGRAM:

You learn to manage fellow students and be managed by other students in the TRS Management program. The Managers objective is to provide everyone with a clean, uncluttered, safe working environment. The Managers assign tasks to fellow students and follow up on performance. Tasks include cleaning and organizing

working areas, cleaning exercise areas, replacing dog training equipment to its proper storage location. A weekly management grade is awarded to each weekly manager.

Participation in the "management" program is voluntary. If you do not participate in the management program you must pay full price for the program. If you withdraw from this program during the semester, we charge a $20 penalty for each day remaining in the program. Any missed days result in a one-time $20 fee, if fee is not paid then you may not return to class until paid.

SCHOOL COSTS AND FEES PER PROGRAM:

Initial enrollment into the school requires a one-time refundable application background/credit check of $100.

* You may cancel your enrollment agreement with a refund of all money paid for a period of no more than three days of the date of this agreement, exclusive of Saturday, Sunday and nationally observed holidays. After this initial three-day period, the Tuition deposit of $950, and the background/credit check of $100 are non-refundable.

All discounted tuition quotes below assume participation in the Managers Program listed above.

Professional Dog Trainer Program (Length: 15-weeks) Tuition: $13,475 (Assuming participation in the Management Program). Estimated cost of supplies: $900.00

Master Dog Trainer Program (Length: 10-weeks) Tuition: $6,990 (Assuming participation in the Management Program). Estimated Supplies Cost: $200

Service Dog Trainer Program (Length: 25-weeks) Tuition: $19,900 Estimated Supplies Cost: $900

Ultimate Dog Trainer Program (Length: 25-weeks) Tuition $20,470 Estimated Supplies cost $1100

Initial here: _____

Rose Scholar Dog Trainer Program (Length: 50-weeks) Tuition: $6,990 Estimated Supplies Cost: $800

On-campus housing costs range from $300 to $600 per month plus utilities. Housing is offered on a first come, first serve basis.

Dear Prospective Complete,

You have requested this information because you have an interest in dog training as a profession. You wonder if a person can make money professionally training dogs. The answer is yes!

Let's look at the statistics:
There are no censuses for dogs in the United States, but estimates indicate there are 60 million of them and that number is growing all the time. We know that 50% of the families living in America have one or more dog(s) in their household. Not every one of these 60 million dogs are a model of good behavior. As a matter of fact, behavior problems generate the majority of the professional trainer's business. Pet owners who need help want to deal with professionals who can solve the problem for them – not amateurs who usually make it worse. The growth of the service industry is proof that more and more people are buying from others what they no longer have time to do for themselves.

Because money is tight, consumers are looking for professionals who will do the job right. In dog training, that means you – when you complete a program at the **Tom Rose School**. On the professional and business side of the dog training industry, the demand for qualified trainers for security, police, narcotics detection, tracking and search work is constantly growing.

There is no federal licensing, and hardly any regulation on the state level. This has created an environment where unscrupulous and unqualified "trainers" with the ability to "sell" can flourish. These "trainers" usually fail to deliver what they promise or use methods that are actually harmful to the dogs entrusted in their care. To counteract this problem, dog owners and the pet care industry have come to share a desire for an accountable standard of expertise that all professional trainers must meet. The **Tom Rose School** complete has this background accountability in the industry. You must understand that dog training is not something you can just pick up like a pencil. Improper methods can do more harm than good and there is

Initial here: _____

more to running a dog care business than being good with animals. You also have to be good with people and good at business. At the **Tom Rose School,** you receive a well-rounded education necessary to succeed. We want our completes to succeed and fulfill their ambitions. Word of mouth by past complete students and people in the industry who request our completes speaks for itself.

The **Tom Rose School** is simply the best training you can receive. We know it, we work hard at it, and we are proud of it! Over 40 years operation producing the industry's most successful trainers mean we know what we are doing! The Tom Rose School offers you hands-on training and practical instruction that enables you to successfully compete in the employment marketplace. Tom Rose's proven and widely respected program is known throughout the industry. When you complete from our school, the industry knows you have been taught by the best!

1-888-TOM-ROSE www.tomrose.com

*** footnotes**

1) Veterans Benefits and Transition Act of 2018

S. 2248 with a Roe amendment in the nature of a substitute

Title I – Education

Sec. 101. Inclusion of certain additional periods of active duty service for purposes of suspension of charges to entitlement during periods of suspended participation in Department of Veterans Affairs Vocational Rehabilitation Programs: This provision would amend title 38, U.S.C., so that when a reservist receiving vocational rehabilitation program assistance is mobilized in support of a national emergency or a preplanned operational mission, any period of training in which they do not receive credit for that training because of the mobilization will not be counted against their overall use of the vocational rehabilitation program benefit.

Sec. 102. Provision of monthly housing stipend information under post-9/11 Educational Assistance Program: This provision would require the Secretary to provide electronic proof to a veteran that they will be receiving housing payments from VA under the GI Bill as a source of income so that the veteran can provide this proof to a landlord when applying to rent a home.

Sec. 103. Disapproval for purposes of educational assistance programs of Department of Veterans Affairs of certain courses of education that do not permit individuals to attend or participate in courses pending payment: This provision would require that in order for a school or training program to be approved for GI Bill benefits they must adopt a policy that disallows the school or training program from imposing a late fee, denial of access to facilities, or other penalty against a veteran or eligible dependent due to a late payment of tuition and/or fees from VA. This would only apply if the payments have not been received within 90 days of the beginning of the term and the Secretary would have the authority to waive this requirement. Schools would be allowed to require students to provide documentation to ensure that they are entitled to GI Bill benefits.

The restriction on penalties would not apply in cases where the student owes additional payment to the school beyond the amount of the tuition and fee payment from VA to the school. VA would have to make payments to schools no later than 60 days after receiving the tuition and fee certification from the school, and they would have to report semiannually to Congress any cases in which VA fails to make such payments within 60 days of certification.

Sec. 104. Provision of information on required additional actions to allow individuals to stay enrolled in courses of education pending receipt of educational assistance from Department of Veterans Affairs: This provision would require that VA provide information on the GI Bill comparison tool for schools that require additional documentation to provide protection against adverse action against a student due to a late payment of tuition and/or fees from VA.

1

Sec. 105. Calculation of monthly housing stipend under high technology pilot program based on location of campus where veteran attends classes: This provision would provide a technical change to section 116 of the Harry W. Colmery Veterans Educational Assistance Act of 2017 to align the policy for calculation of the monthly housing allowance paid to students participating in the VET-TEC pilot to align with section 107 of the law which requires VA to calculate the housing payments based on where the student was taking the majority of their classes.

Sec. 106. Clarification regarding applicability of authority to use educational assistance to pursue independent study programs at certain educational institutions that are not institutions of higher learning: This provision would provide a technical amendment to the title of section 302 of the Harry W. Colmery Veterans Educational Assistance Act of 2017, which provides increased flexibility to use GI Bill funds for independent study, to ensure that flexibility extends to all GI Bill programs and not just the Post-9/11 GI Bill.

Title II – Memorial Affairs

Sec. 201. Eligibility of spouses and children of veterans buried in tribal cemeteries for certain Department of Veterans Affairs burial benefits: This section would authorize VA to expand authority to provide headstones and markers to eligible spouses and dependents in tribal veterans cemeteries.

Sec. 202. Department of Veterans Affairs provision of headstones and markers for, and interment in national cemeteries of, spouses and dependent children of members of the Armed Forces serving on active duty: This section would require VA to inter deceased spouses and dependents of active duty servicemembers in national cemeteries through September 30, 2024. This section would also require a general court-martial convening authority to provide a statement that the active duty servicemember is serving under conditions other than dishonorable

Title III – Civil Relief

Sec. 301. Termination of leases of premises of deceased servicemembers who die while in military service: This provision would amend the Servicemembers Civil Relief Act (SCRA) to allow the spouse of a servicemember who dies on active duty to terminate a residential lease within one year of the servicemember's death without penalty.

Sec. 302. Residence of spouses for servicemembers for tax purposes: This provision would amend SCRA to allow the spouse of a servicemember to elect to use the same state of residence as the servicemember for state or local tax purposes regardless of when or where the two individuals were married. These changes would apply

with respect to any return of state or local income tax filed for any taxable year beginning with the taxable year that includes enactment.

Sec. 303. Residence of spouses of servicemembers for voting: This provision would amend SCRA to allow the spouse of a servicemember to elect to use the same residence as the servicemember for state and local voting purposes, even if they are absent from that state due to military orders and regardless of when or where they got married.

2

Sec. 304. Termination of multichannel video programing and Internet access service Contracts: This provision would amend SCRA to allow a servicemember to terminate a commercial mobile, telephone exchange, Internet access, or multichannel video programming service contract at any time after the date the servicemember receives military orders to relocate for at least 90 days to a location that does not support such service contract. (Currently, such provision applies to a cellular telephone service or a telephone exchange service contract only.) Additionally, this provision would require a servicemember to return any provider-owned consumer equipment to the service provider not later than 10 days after the service is disconnected.

Title IV – Transition Assistance

Sec. 401. Study of community-based transition assistance programs for members of the armed forces after separation, retirement, or discharge: This provision would authorize VA to contract with a non-Federal entity to conduct a study to identify community-based programs that provide transition training. VA would be required to place the list created by this study online and submit the list to the Department of Defense so they can provide it to transitioning servicemembers.

Title V – Departmental Administration

Sec. 501. Misuse of Department of Veterans Affairs purchase cards by Department employees: VA is now able to make purchases up to $10,000 using government purchase cards rather than by awarding contracts. This helpful convenience also poses risk for misuse. This section requires the VA Secretary to revoke the purchase card or purchase card approval authority from any employee who is found to have knowingly misused it. This is a safeguard designed to stop further misuse while existing penalties, ranging from suspension to demotion to removal, are considered.

Sec. 502. Updating dependent information: This section would require the Secretary to make changes to the Department's information technology systems so that the claimant is able to review and revise information about dependents electronically.

Sec. 503. Oversight of Electronic Health Record Modernization Program: This section directs VA to provide Congress with the EHR Modernization program's key planning and implementation documents, in addition to copies of the contracts, to indicate the effort's progress and how the money is being spent. The legislation also requires VA to notify Congress in the event of any significant cost increase, schedule delay, loss of veteran health data or breach of privacy.

Sec. 504. Department of Veterans Affairs notice relating to debt collection activities: This section would mandate that VA work with VSOs to develop a new standard format for notification letters that, in plain language, clearly explain why such alleged debt was created, and the steps the veteran can take to dispute or mitigate the debt. The bill would require VA to notify Congress when the development of such letter is complete. If such letter is not complete within

3

90 days of the date of enactment, VA shall notify Congress and detail the progress of developing the letter and explain why such letter is not complete. Furthermore, VA shall submit a report to Congress every 30 days thereafter, until development of such letter is complete.

This section would also require the Secretary to develop an option for individuals to choose to receive notice of a debt by electronic means. Those individuals who do not elect to receive electronic notification will receive their letter by standard mail. Sec. 504 would also require the Secretary to coordinate with the Secretary of the Treasury to research the number of veterans who do not receive debt notification letters and provide a report to Congress detailing the steps VA (working with the Treasury) can adopt to reduce the number of notices sent to incorrect addresses and provide a timeline for adopting such options. The report would also include an estimated cost of sending debt collection letters via certified mail, and an analysis of the effectiveness of sending notices by certified mail, among other considerations.

Title VI – Medical Facilities

Sec. 601. Authorization of major medical facility projects for fiscal year 2019: Authorizes the appropriations to carry out the construction of: a community living center and renovation of facilities in Canandaigua, NY; the renovation of space for a simulation training education center in North Chicago, IL; the construction of a surgical intensive care unit and renovation of the operating room suite in Oklahoma City, OK; and the initial construction of a new medical facility in Louisville, KY.

Sec. 602. Plans to improve medical facilities of the Department of Veterans Affairs: This provision requires that each director of a medical facility submit, to their respective network directors, plans as to how that facility can be approved. VISN Directors are then required to create and submit to the Secretary a plan, incorporating facility plans, as to how all facilities in the network can be improved to increase quality and efficiency of care. Regular reports as to the actions being taken by directors to improve facilities are required. The provision includes a sense of Congress that the Secretary should make full use of the authority to contract with a nonprofit organization that accredits health care organizations and programs to assess and report deficiencies in any of these facilities.

Title VII – Other Matters

Sec. 701. Homeless Veterans Reintegration Programs: This provision would clarify and expand the definition of homeless veterans who are eligible for assistance under the Homeless Veterans Reintegration Program to ensure that all recently homeless veterans and participants in other VA and Department of Housing and Urban Development (HUD) homeless prevention and grant programs would be eligible for services under this program. These programs would include: the U.S. Department of Housing and Urban Development-VA Supportive Housing (HUD-VASH); Supportive Services for Veteran Families; the HUD-VASH program for Native American veterans; veterans who are transitioning from incarceration; and other recently homeless veterans.

4

Sec. 702. Technical Corrections: This section makes technical corrections to title 38 and P.L. 104-275.

Sec. 703. Medical Surgical Prime Vendor program: This section would require the Secretary to carry out the Medical Surgical Prime Vendor program, in procuring certain medical supplies, in a manner that requires the Secretary to award contracts to multiple regional prime vendors instead of a single nationwide prime vendor and prohibits a prime vendor from solely designing the supply formulary. It would require that VA employees conducting formulary analyses or making related decisions has relevant medical expertise. Every six months, VA would be required to submit to Congress a list of each employee conducting formulary analyses or making related decisions and their relevant medical expertise.

Sec. 704. Report on expanding access to dental care for veterans eligible for health care from the Department of Veterans Affairs: This provision requires a report on the feasibility and advisability of expanding access to dental care for eligible veterans. The report shall include analysis of: access and affordability via VA care, the VA dental insurance plan, Medicaid, or private dental insurance; the oral health needs of eligible veterans; the financial impact to the department of providing dental care to include a cost-benefit analysis; and the numbers of providers needed to provide such care. The report shall be disaggregated by priority group enrollment eligibility.